



Student Teaching Statement of Understanding



I understand that:

I must meet all requirements for student teaching prior to student teaching and if the Teacher Education Advisory Council does not approve my student teaching application, I will not be given a student teaching assignment. However, application approval does not guarantee final approval for student teaching should issues arise after approval has been granted. I also understand that I will not be permitted to enroll in courses other than Student Teaching, and/or the student teaching seminar, during or after the semester I am student teaching, unless I have written permission from the Teacher Education Advisory Council.

All student teaching assignments are made by the Teacher Advisement and Field Placement Office. The assignment is dependent upon the availability of suitable student teaching sites as determined by the Student Teaching and Field Placement Office. Student teaching assignments will not be made in a school that I have attended, have close relatives involved, or have children in the school. I understand that location requests will be considered and that I will **NOT** make any arrangements on my own. School sites further than a 125 mile radius are considered out of area placements. Out of area placements may require that I pay the supervision fee charged by the contracted supervisor and that this fee is often more than \$250 dollars, sometimes substantially more.

I am responsible to follow all MSU and cooperating school policies. I am required to follow the school district calendar and understand that student teaching must be full days for the appropriate number of weeks for my major to receive credit and licensure. I am required to attend school in-services, workshops, and IEP/504 meetings with my cooperating teacher. I will be allowed two days for absences and will make every effort to avoid the need to take release time from my classroom for personal appointments, work, trips, or childcare.

I must take the appropriate Praxis II tests before the end of my student teaching. I must also take the appropriate PLT tests (unless I am a SPED major) before the end of my student teaching. I must also pass those tests to obtain licensure, even if Canadian. I must submit a copy of my scores to the Teacher Advisement and Field Placement Office.

The dress code for student teaching is determined by local school district policies but generally appearance should be professional (not acceptable: t-shirts, sweatshirts, jeans, tennis shoes, flip flop sandals, or anything distracting to the learner such as radical hair color or style, body art, or body piercing).

I understand that I must upload my student teaching autobiography to Student Learning and Licensure (which includes my personal contact information) the first week of student teaching so my cooperating teacher (s) and university supervisor may read it.

I am responsible to read the current online Student Teaching Handbook before student teaching and am aware of the policies regarding denial, withdrawal, or removal from student teaching, the North Dakota Guidelines for Student Teaching, and the Code of Ethics for North Dakota Teachers.

I am responsible to maintain confidentiality regarding student and school information/issues (FERPA Law, Facebook, Blogs, Twitter, etc.).

I must create and assess one Evidence of Student Learning, consisting of a pre and post assessment and an analysis of student learning, during my student teaching and submit it as an activity in Student Learning and Licensure in order to pass student teaching.

I must carry some form of approved teacher liability insurance.

I must submit all materials listed for my student teaching placement in Student Learning and Licensure **BEFORE** my grade will be posted for student teaching or my degree will be posted.

The MSU Teacher Education Program and the ND Education Standards and Practices Board (ESPB) and other state licensing boards require all student teachers to complete an FBI Criminal Background Investigation before they can student

teach. I must upload a copy of my clearance email to from ESPB to Student Learning and Licensure before I am permitted to begin my student teaching semester. If I exhibit unethical behavior and/or have been arrested, charged, or convicted of a misdemeanor or felony, I might not be eligible to student teach, might be removed from student teaching, and might not be eligible for a teacher license.

To receive any accommodations or adaptations in the cooperating school, I must disclose any health issue or disability. If there is anything in my overall well-being and learning that could be affected by the extra stress of student teaching, I am responsible to disclose that to the placement director.

Name _____ Date _____

By signing, I acknowledge the above terms.